

**MINUTES OF THE TOWN COUNCIL REGULAR MEETING HELD OCTOBER 14,
2025 AT 7:00 PM AT BYRON TOWN HALL**

CALL TO ORDER

Mayor Clark called the meeting to order and welcomed everyone present.

ROLL CALL

Present: Mayor Allan Clark, Councilman Brandon Hessenthaler, Councilman Shae Abraham, and Councilwoman Karma Sanders. Councilman Mikey Brightly was absent during roll call but arrived at 7:05 PM. Others present: Clerk/Treasurer Kristin Sanders, Assistant Clerk/Treasurer Tomy Pluhar, Zoning Administrator Richard Hawley, and four members of the public.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Shae Abraham.

APPROVAL OF AGENDA

Mayor Clark suggested five additions to the agenda to be added after Public Works Assistant: Jared Sanders Meter Pit, Purchase of a Generator, Sewer Lagoon Update, Story Time, and SMP Letter. Brandon Hessenthaler made a motion to approve the agenda with the additions suggested by Mayor Clark. Shae Abraham seconded the motion. All in favor. Motion passed.

APPROVAL OF PREVIOUS MINUTES

Mayor Clark entertained a motion to approve the previous month's minutes. Karma Sanders made the motion to approve the September Regular Meeting minutes. Shae Abraham seconded the motion. All in favor. Motion passed. Karma Sanders made a motion to approve the September Special Meeting minutes. Brandon Hessenthaler seconded the motion. All in favor. Motion passed.

APPROVAL OF BILLS

Mayor Clark went on to discuss the Payment Approval Report and asked if there were any questions. Karma Sanders asked about the check to Green Pro Solution, and it was explained that it was part of an equipment expense. Brandon Hessenthaler made a motion to approve the previous month's bills, and the motion was seconded by Shae Abraham. All in favor. Motion passed.

REPORTS:

- **Public Works Report**

Mayor Clark moved down the agenda to discuss the Public Works Report and asked the Council if they had any questions or concerns. While reviewing an attachment from Jacob Gruell listing the costs of the last utility connection, Karma Sanders suggested

that more time be given before discussing changes to the utility connection fees. There were no further questions.

- **Court Report**

Mayor Clark directed attention to the Court Report. A few Council members commented that they were glad to see an increase in citations written and appreciated seeing Deputy Angell around town recently. There were no further questions or comments.

UNFINISHED BUSINESS:

- **Road Millings Update**

Mayor Clark explained that Ty Sammons experienced an injury and was not able to help the Town lay the road millings before the cold weather arrived so the project will have to wait until spring. Mayor Clark voiced concerns about the effectiveness of pouring road millings and would like to research a possible better solution. No motions were made.

- **Wyoming Class - Remaining CD Funds**

Kristin Sanders was invited to present the Wyoming Class interest gains from last month's transfers. She asked if the Council would like to move the remaining CD from the Bank of Lovell Money Market account to Wyoming Class. Shae Abraham moved to transfer the following amounts to Wyoming Class:

Water Fund - \$393,560.13

Raw Water Fund - \$6,099.28

Emergency Fund - \$71,346.36

Recreation Fund - \$23,050.15

Main Street WYDOT Match (Lights) - \$44,452.95

Equipment Fund - \$76,446.71

The motion was seconded by Brandon Hessenthaler. All in favor. Motion passed.

NEW BUSINESS:

- **Trunk or Treat - Jamie and Richard Hawley**

Mayor Clark shared with the Council that Jamie and Richard Hawley are willing to help with the Town's Truck-or -Treat. Richard Hawley presented a spreadsheet showing a cost estimate for the food and supplies for the event. Richard stated that Jamie would love to provide games as well. The Council agreed to the cost proposal and expressed appreciation for their service.

- **TAP Grant Street Light Project Recommendation - JUB**

Mayor Clark explained that Cody Electric was the lowest bid for the TAP Main Street Lighting project. A copy of the Notice of Award was presented to the Council. Shae Abraham made a motion to accept the bid from Cody Electric and approve the mayor's signature on the Notice of Award. Brandon Hessenthaler seconded the motion. All in favor. Motion passed.

- **Caselle Conference in Evanston, WY - Tomy Pluhar**

After Mayor Clark explained that Tomy Pluhar would like to attend a Caselle conference in Evanston next month, Karma Sanders made the motion to approve Tomy attending the conference. Brandon Hessenthaler seconded the motion. All in favor. Motion passed.

- **Public Works Assistant**

Mayor Clark asked the Council if the Town could rehire Charlie McAlhany during the winter to help here and there with tasks. Karma Sanders suggested that if the Town is to hire someone, then an advertisement should be put in the newspaper. It was also brought up that Rod Allred will be retiring in December and the Town will need another sewer-certified employee to meet state requirements. Shae Abraham expressed a willingness to become certified. Richard Hawley said that he could reach out to an EPA person to ask if that is allowed.

Karma Sanders made a motion for an ad to be put in the Lovell Chronicle for a part-time Public Works Assistant to help with snow removal, emergency callouts, and other duties as needed. Shae Abraham seconded the motion. All in favor. Motion passed.

- **Jared Sanders Meter Pit**

Mayor Clark explained that Jared Sanders's water meter pit is "shot", and a new one is needed. After some discussion, Brandon Hessenthaler commented that he didn't think a motion was needed for this type of purchase since meter pits are necessary for maintenance.

No motions were made.

- **Purchase of a Generator**

Mayor Clark stated that Jacob Gruell would like to buy a generator for the Town as an important piece of equipment to do his job. He wanted the Council to know about this purchase and that it will cost around \$1100.

No motions were made.

- **Sewer Lagoon Update**

Mayor Clark explained that cell 3 of the Sewer Lagoon is now drained and is looking great. He is waiting to hear back about when we can use it again.

- **Story Time**

Mayor Clark shared with the Council that Story Time held on Mondays at Town Hall will be ending in December due to funding, but the group of moms and children that attend would like to see the program continued.

Dani Bridges has been teaching Story Time and is willing to continue teaching if the group is able to get funding from the Town. The estimated cost would be \$400 a month. The Council decided to postpone the decision until November's meeting.

- **SMP Letter**

Mayor Clark shared that Shoshone Municipal Pipeline will be starting a valve replacement project in October that will result in water running at 50% of normal

treatment flows until May 2026. He would like to have the letter sent with the next round of utility bills to alert Byron residents.

PUBLIC COMMUNICATIONS

Joyce Zarate made a public comment about the rubbish letter that was sent out with the utility bills. She explained that some neighboring vehicles, including snow mobiles and ATVs, are unregistered and not housed in a garage or shed. Joyce stated that she would like to see clarification of the ordinance, and if possible, would like to speak with a member of the Council after the meeting about the code.

EXECUTIVE SESSION

The Council did not go into an Executive Session.

ADJOURNMENT

Karma Sanders made a motion to adjourn the meeting, and the motion was seconded by Brandon Hessenthaler. All in favor. Motion passed.

PENDING APPROVAL: _____



Mayor Allan Clark

ATTEST: _____



Clerk/Treasurer Kristin Sanders