

**Town of Byron**  
**Minutes**  
**May 12, 2015**  
**7:00 p.m.-Byron Town Complex**

**Call to order:**

Mayor Heidi Brightly called the meeting to order at 7:01 p.m. The pledge of allegiance was led by Gary Petrich.

**Council Present:**

Heidi Brightly, Mayor, Sydney Hessenthaler, Alan Bair, Gary Petrich, Council Members. Walter Roman, Council Member and Donna Booth, Clerk, were absent.

**Employees Present:**

Brock Meier, Public Works Director.

**Number of Citizens:**

17

**Approval of agenda:**

Alan Bair moved to approve the agenda with additions:

1. OSHA
  - a. We talked about a special program that included inviting OSHA to do an inspection, paying \$1,000.00 in safety equipment.
  - b. Is the \$1,000.00 in the budget and if so what line item?
2. Review Personnel Policy
  - a. Policy first page first paragraph states that "...a review of personnel policies will be conducted every two years."
  - b. I had asked to have this matter on the February agenda. It was on the agenda but the group was not prepared to review the policy. We ask to have a copy of the policy along with the job descriptions. In March we got the policy and only the clerk's job description. We ask for the rest of the job descriptions but we have not received them yet.
3. Amendment to Postern Lease
4. Enforcement of weed and abandoned vehicle ordinances.
5. Overtime pay
  - a. Personnel Policy Section 4. EMPLOYEE STATUS AND BENEFITS ELIGIBILITY
  - b. Section 5. COMPENSATION says "Overtime will be compensated for all non-exempt employees who work in excess of 40 hours per week.
  - c. Fair Labor standards Act. Exempt employees do not get overtime.
  - d.

6. Mayor's "time and work analysis".
  7. Enforcement of weed and abandoned vehicle policies. (Same as #4)
  8. Raw Water Fund. Does the administration have a recommendation as to how to make this a self-sufficient fund?
  9. Letter to Postern Capital. The Town Council of the Town of Byron wishes to extend to Postern Capital our sincere statement of appreciation for your support of the Recreation Department of the Town. The use of your facilities has opened many doors of opportunity to our citizens, and the citizens of neighboring communities, that would not have been possible without your significant contribution. If you have the opportunity we would be pleased if you would share our heartfelt appreciation with Mr. Alex Campos and to his staff for their contribution. Sincerely yours, etc.
  10. Correction of misstatements made in previous meeting indicating that the change from a payment of \$300.00 per month for utilities to \$1,000.00 per month payable to Postern Capital were in fact recorded in the minutes of the Town Council upon February ??, 201?
  11. Security during Byron Days.
  12. Sue Taylor-Grow Big Horn County budget request.
  13. Appointment of Building Inspector.
  14. Sydney Hessenthaler adding Executive Session – Personnel Issues, Rec. Department Internet, Rec. Letters, Letter from Alex Campos and Dangerous Building.
- Alan Bair moved to approve the agenda as printed and amended, Gary Petrich seconded the motion. Motion carried.

**Approval of minutes:**

Alan Bair moved to approve the April 14, 2015 minutes. Gary Petrich seconded the motion. Motion carried.

**Approval of Bills:**

Alan Bair moved to approve the April 2015 Town of Byron bills. Sydney Hessenthaler seconded the motion. Motion carried.

**New Business:**

Abby Hernandez addressed the council regarding the upcoming Trauma Conference August 20<sup>th</sup> – 23<sup>rd</sup>. Alan Bair moved to pay for the conference. Gary Petrich seconded the motion. Motion carried.

Alan Bair moved to confirm Mayor Brightly's recommendation to decline the request for funds to Grow Big Horn County. Gary Petrich seconded the motion. Motion carried.

**Pending Business:**

Alan Bair moved to approve the 2<sup>nd</sup> reading of the 2015-2016 annual budgets as printed with the exception of Mayor and staff to review proposed budget items for money in excess of spending to change \$56,900.00 for the Recreation Department to \$74,000.00 with proposed

Rec. budget and Raw Water budget taking from other line items to fund raw water to \$30,000.00 and any excess monies be put on new line item entitled cash reserves. Sydney Hessenthaler seconded the motion. Mayor Brightly opposed the motion. Motion carried. Alan Bair moved to send a letter to Alex Campos thanking him for his support of the Recreation Department signed by the Council. Sydney Hessenthaler seconded the motion. Mayor Brightly opposed the motion. Motion carried.

**Executive Session:**

Sydney Hessenthaler moved to enter into executive session to discuss personnel at 8:45 p.m. Alan Bair seconded the motion. Motion carried.

Alan Bair moved to reconvene into regular session at 9:29 p.m. and reported no decisions were made. Sydney Hessenthaler seconded the motion.

**Adjournment**

Alan Bair moved to adjourn at 9:30 p.m. Sydney Hessenthaler seconded the motion. Motion carried.

The next Town of Byron regular meeting will be June 9, 2015 at 7:00 p.m. at the Byron Town Complex.

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Heidi Brightly, Mayor

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Alan Bair, Councilman

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Sydney Hessenthaler, Council Member

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Walter Roman, Councilman (Absent)

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Gary Petrich, Councilman